The City Library
LIBRARY OF
THE YEAR 2006

The City Library
210 East 400 South
Salt Lake City,
Utah 84111
801.524.8200
fax 801.322.8197
TDD 801.364.4669
www.slcpl.org

Employment Application

If you need assistance filling out this form, please ask.
Please print clearly. Please submit a separate application for each position you would like to be considered for. Applications are not held on file for future positions. You may call the library or check our Web site for new openings.

Position _____ Location _____

Name _____ Phone number _____

Address _____ City _____ State _____ Zip _____

E-mail _____

Education

High school graduate or G.E.D.? ❑ Yes ❑ No If no, highest grade completed _____ Typing speed _____

Institution name	Location attended	Dates	Degree	Major
College or university				
Graduate school				
Other education				

Skills (include languages)

Work Experience

List all employment beginning with current or most recent position and include appropriate volunteer service.

Dates	Organization	Location	Position/Duties

Additional information/comments

Have you ever been employed at The City Library? ❑ Yes ❑ No

Do you have family members employed by The City Library? ❑ Yes ❑ No

Check all times you are willing to work

❑ Morning ❑ Afternoon ❑ Evening ❑ Saturday ❑ Sunday (open 1-5 p.m.)

Check the locations at which you are willing to work

❑ Main Library
❑ Anderson-Foothill Branch
❑ Chapman Branch
❑ Day-Riverside Branch
❑ Sprague Branch
❑ Corinne & Jack Sweet Branch

We welcome attachments or resumes that provide additional information.

Please read and sign the following statement:

I certify that all statements made on this application and any attachments are true and complete, and that any misrepresentation in material fact may subject me to disqualification or dismissal. I authorize the investigation of all statements contained in this application for employment as may be necessary to arrive at an employment decision.

I understand that the policies and guidelines of The City Library do not constitute an expressed or implied employment contract between the library and its employees. I understand and agree that if I am employed by The City Library, I may resign or I may be discharged at any time without notice and without cause. I also understand that if I accept employment, there is no expressed or implied employment contract between me and the library. No supervisor has the authority to make contrary agreements unless such agreements are in writing and signed by the director.

Signed _____ Date _____

The City Library is an Equal Employment Opportunity Employer.
Thank you for your interest in employment with The City Library System.